

Due Regard Record

Name of policy or activity:

What this record is for: By law the Council must, in the course of its service delivery and decision making, think about and see if it can eliminate unlawful discrimination, advance equality of opportunity, and foster good relations. This active consideration is known as, ‘paying due regard’, and it must be recorded as evidence. We pay due regard by undertaking equality analysis and using what we learn through this analysis in our service delivery and decision making. The purpose of this form is as a log of evidence of due regard.

When do I use this record? Every time you complete equality analysis on a policy or activity this record must be updated. Due regard must be paid, and therefore equality analysis undertaken, at ‘formative stages’ of policies and activities including proposed changes to or withdrawal of services. This record must be included as an appendix to any report to decision making bodies. Agenda Planning Groups will not accept any report which does not include evidence of due regard being paid via completion of an Equality Analysis Report.

How do I use this record: When you next undertake equality analysis open a Due Regard Record. Use it to record a summary of your analysis, including the reason for the analysis, the evidence considered, what the evidence told you about the protected groups, and the key findings from the analysis. This will be key information from Steps 1-7 of the Equality Analysis process set out in the Toolkit, and your Equality Analysis Report. This Due Regard Record is Step 8 of that process.

Date / Name	Summary of equality analysis
6.8.14 Anna Cronin	<p>The North Weald Bassett masterplan report prepared by AMUP relates to the potential options for future development and considers the needs of all. As a function of the Local Plan is to make provision for housing, jobs etc needed by local population in future, this evidence will assist in making provision to benefit of all those with protected characteristics in future.</p> <p>The masterplan and the report in itself will not have any adverse impacts that may arise as a result of the policy decision.</p> <p>This study in itself cannot foster good relations as it is a piece of technical evidence on potential options for future growth of North Weald Bassett, none of which relate to the protected characteristics.</p> <p>No actions are required as a result of this analysis. The Local Plan will be the subject to equality analysis (EQIA) before it is submitted for examination by an external Inspector.</p>